



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

April 11, 2012

MINUTES

PRESENT: Michael Goode, Chairman
Ken Casey
William Schuckert
Steve Ziomek

ABSENT: William Bergdoll, Vice Chairman
Gunnar Buzzard
Bob Hobbi

STAFF: Shannon Johnson, Management Analyst
Gary P. Mascaro, Aviation Director
Kate O'Malley, Planning & Outreach Coordinator
Chris Read, Airport Operations Manager

OTHERS: Mike Donahoe
Pauline Hecker, City of Scottsdale Risk Manager

CALL TO ORDER

Chairman Goode called the meeting to order at 6:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chairman Goode led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

At the invitation of Aviation Director Mr. Gary Mascaro, Planning & Outreach Coordinator Ms. Kate O'Malley announced she has resigned for family reasons and will be relocating to Denver by the summer. She has enjoyed working at the Airport.

Chairman Goode said Ms. O'Malley has done great work for the Commission and the Airport and they appreciate her work.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: February 8, 2012

Commissioner Ziomek made a motion to approve the minutes of the February 8, 2012 regular meeting. Commissioner Casey seconded the motion, which carried by a vote of four (4) to zero (0). Vice Chairman Bergdoll and Commissioners Buzzard and Hobbi were absent.

Joint Work Study Meeting: February 29, 2012

Commissioner Casey made a motion to approve the minutes of the February 29, 2012 joint work study meeting. Commissioner Ziomek seconded the motion, which carried by a vote of four (4) to zero (0). Vice Chairman Bergdoll and Commissioners Buzzard and Hobbi were absent.

PUBLIC COMMENT

No members of the public wished to address the Commission.

CONSENT AGENDA ITEMS 1 - 3

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Aviation Resource Group, LLC dba Aerodyne Flight Center to conduct Flight Training and Aircraft Leasing/Rental Services
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Paul Sunbury dba Horizon Paint Repair to conduct Specialized Aircraft Repair Services
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Bashas' Inc dba AJ's Fine Foods to conduct Off-Airport Catering Services

Commissioner Ziomek moved the approval of the items on the consent agenda. Seconded by Commissioner Casey, the motion carried by a vote of four (4) to zero (0). Vice Chairman Bergdoll and Commissioners Buzzard and Hobbi were absent.

REGULAR AGENDA ITEMS 4 - 15

4. Discussion and Input Regarding Risk Management Insurance Update

Ms. Pauline Hecker, Risk Management Director, discussed the renewal of liability insurance. The cost is expected to be the same as for the current year. She noted that over the past six years, they have succeeded in reducing their premiums by 50 percent.

Commissioner Ziomek inquired about ACE Property and Casualty. Ms. Hecker said the Airport is the major area insured by the City through this company. They are one of the largest insurers in the aviation market.

Commissioner Casey asked how long ACE has insured the Airport. Ms. Hecker said they were the insurer when she started working for the City. The broker is Willis of Arizona.

Chairman Goode inquired whether the Airport has had any claims. Ms. Hecker said there was one claim when a plane being towed fell into a pull box. The carrier paid approximately \$1,200 on the claim. She was not aware of claims in the past. In further discussion, she explained that liability insurance would cover claims due to events where the Airport is at fault. There is no deductible on the policy.

5. Discussion and Possible Action to Accept the Proposed Aviation Enterprise Fund Five-Year Financial Plan

Management Analyst Ms. Shannon Johnson made a presentation outlining the proposed five-year financial plan.

Chairman Goode inquired whether the Airport has first right of refusal with regard to land acquisition bids. Mr. Mascaro said staff is just starting to work on this and will be engaging with the property owner. The Airport does not have first right of refusal. Commissioner Schuckert added that the land in question is currently mired in legalities.

Commissioner Casey asked how the City would set about acquiring land. Mr. Mascaro said staff will not recommend purchasing land for more than the appraised value. The asset management group in the public works department has the expertise to deal directly with the landowner. The value of \$6.5 million is based on unofficial data staff received last October. A formal appraisal has yet to be done.

Commissioner Casey inquired whether the Airport has ever considered lengthening the runway. Mr. Mascaro said this was investigated in 1997. The runway is long enough to accommodate most aircraft. In a follow-up question, Commissioner Casey asked about installing engineered materials arresting system (EMAS). This is soft concrete placed at the end of the runway.

Commissioner Ziomek made a motion to approve the proposed Aviation Enterprise Fund Five-Year Financial Plan as presented. Commissioner Casey seconded the motion, which

carried by a vote of four (4) to zero (0). Vice Chairman Bergdoll and Commissioners Buzzard and Hobbi were absent.

6. Discussion and Input Regarding an Amendment to Chapter 5 of the City Code as it relates to Airport Vicinity Development Regulations

Ms. O'Malley said the City is preparing an amendment to Chapter 5 of the City Code as it relates to Airport Vicinity Development regulations. The proposed changes will codify City compliance with existing Federal law, clarify language, and align Chapter 5 with current practices. The FAA requires airports to take appropriate action, to the extent reasonable, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations.

The stipulations to be incorporated include:

- Fair disclosure
- Height analysis with the FAA
- Avigation easement
- Sound attenuation

A public open house is scheduled for April 26. Staff will bring this back to the Commission for a recommendation and then present it to City Council for action.

Mr. Mascaro added that staff will first present the changes to the Planning Commission for their recommendation, on the advice of the City Attorney's Office.

7. Discussion and Input Regarding the Wall Adjacent to the Aviation Business Center

Commissioner Ziomek said he flies out of the terminal side of the Airport and also has enjoyed bringing his children to watch the planes. However the wall, which he likened to the Berlin Wall, obstructs the view from the parking lot. He displayed photos, noting that the picnic table has a view of the wall rather than through the chain link fence onto the tarmac. The owners of Zulu Caffé would prefer a view of the Airport, which would bring more business. He discussed other points around the Airport where people can watch through the chain link fence.

Mr. Mike Donahoe, a Scottsdale resident and long-term Airport tenant, reviewed the history of the wall, built in 2007. Tenants had no input into the decision. He suggested that a wrought iron fence would be cost-effective and aesthetically pleasing. Although the logic for building the wall was security concerns, he opined that it, in fact, impedes security as no one can see the aircraft from the Business Center to monitor activity. This could make the City liable in an insurance claim. He reminded the Commission that the wall blocks the view from the tarmac also, giving visitors an unfavorable first impression of Scottsdale. Mr. Donahoe concluded that other tenants agree and recommended that the Airport Advisory Commission consider recommending to Council that the wall be dismantled and replaced with wrought iron or glass. He has obtained an estimate of \$45,000 to demolish the wall and replace it with wrought iron.

Chairman Goode commented that if the wall were to be demolished the Airport might have to return \$10,000 in State funding. Mr. Mascaro agreed. Funding is not currently available to replace the wall.

Staff has obtained an estimate of \$40,000 to replace the wall with chain link fence. Mr. Mascaro said he would hesitate to spend such an amount from the Aviation Enterprise Fund. One possibility could be to assess the costs to the tenants who would benefit the most from the change.

Commissioner Ziomek suggested setting up a study group to investigate this question. He opined that the benefits would be to the restaurants and indirectly the whole city, not just the tenants in the Business Center.

Commissioner Casey said there might be a less expensive compromise solution. It would be great to have a public viewing area, as at Williams Gateway and Van Nuys.

Mr. Mascaro said the seating area and the radio broadcasting were installed specifically to encourage people to view from there and visit the terminal building where the restaurant is. He does not like the wall but cannot recommend replacing it at this time.

Commissioner Ziomek suggested replacing a portion of the wall, as far as the utility building, so there would be a view of the Airport as one leaves the Business Center. Mr. Mascaro said this would cost approximately \$15,000 to \$17,000. He could find this money in the budget but feels some tenants would be unhappy at spending so much to benefit just a few businesses.

Commissioner Casey suggested increased visibility would benefit the U.S. Customs office. Mr. Mascaro said it is unlikely that the Customs Service would agree to provide any funding. He said they could pursue replacing a short portion of the wall and getting tenants in the Business Center to agree to an assessment.

Mr. Donahoe said he feels tenants would be open to discussing an assessment.

Commissioner Schuckert commented that the wall was a mistake. They should look at this as an opportunity to correct that mistake. He recalled watching planes at Sky Harbor in his childhood.

8. Discussion and Input Regarding Airfield Safety Inspection Program

Airport Operations Manager Mr. Chris Read made a brief presentation about the Airport Operations Section. He described how grant assurances govern the operation of the Airport. He described the various types of inspections staff do in order to ensure the Airport is in compliance with all applicable regulations.

Chairman Goode commended Mr. Read and his staff on their excellent work.

Commissioner Casey inquired about the timing of the inspections for foreign object debris (FOD) on the runway, which is done three times a day. Mr. Read confirmed that a special inspection is conducted after any incident that makes it necessary before the Airport can re-open.

9. Discussion and Possible Action Regarding the Airport Commission Liaison Program

Chairman Goode reported that apparently the LASP will not be put in place until after the elections.

10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Ms. O'Malley reviewed the quarterly noise complaint summary report for the first quarter of the year. In response to a question from Commissioner Ziomek she explained that "regional" refers to anything outside of the Airport influence area.

Chairman Goode noted that noise complaints are down significantly from 2005. He attributed this to changes at the Airport and the outreach program.

Commissioner Ziomek noted a concerned citizen had contacted the Mayor's office about a low-flying aircraft. This turned out to be a Civil Air Patrol plane looking for a downed aircraft.

Commissioner Casey commented that one reason noise complaints are down is that the older aircraft are no longer operating out of the Airport.

11. Discussion and Input Regarding Monthly Operations Reports for February and March 2012

Mr. Read reviewed the operations reports.

In response to a question from Chairman Goode, Mr. Mascaro explained staff is pursuing the possibility of having Customs services available seven days a week during the peak season of October through April. Ms. Johnson has been working with Officer Kennedy. This service is operating in the black for the Airport.

Commissioner Casey commented that he witnessed the crash of the Cessna 210. Fortunately no one was hurt and the emergency response was swift and smooth. He added that it is great to have people and planes arriving from so many overseas countries.

12. Discussion and Input Regarding Monthly Financial Reports for January and February 2012

Ms. Johnson reviewed the financial reports for January and February.

Chairman Goode inquired about the new fuel flowage pricing rules. Mr. Mascaro said everyone in the Airpark has complied.

13. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs

Ms. O'Malley said staff is planning for the NBAA show in partnership with the Scottsdale Convention and Visitors Bureau. The Barrett-Jackson Classic Car Auction will also participate.

The Air Fair has been canceled because of a lack of sponsorship commitments. The event management contract will not be renewed. However, the good news is that the owners of Zulu Caffé appreciate the importance of community events and are looking into the possibility of holding an aviation community event later in the year.

Two Airport tours were provided to the East Valley Aerospace Alliance and the North Scottsdale Chamber of Commerce. Two children's tours were given in February and three in March.

In February and March eight projects within the Airport influence area were submitted to the Planning Department. None of them negatively impact the Airport.

The FAA recently modified some instrument approach procedures to the Airport to accommodate category D aircraft and reinstated the VOR-A DME approach, previously canceled due to terrain issues. With the Tower staff they conducted a pilot briefing in March. Four voluntary curfew letters and two stage 2 letters were sent to operators.

Ms. O'Malley described the procedures for sending out letters regarding noise complaints in reply to a question by Commissioner Casey.

14. Discussion and Input Regarding Status of Aviation Items to City Council

Mr. Mascaro said the Airport Advisory Commission item, the rental car lease agreements, and the office space and aircraft parking lease for Scottsdale Exclusive Transportation, LLC were approved by City Council on February 28.

He noted a new item in the list of aviation-related items to the Planning Commission, Design Review Board and/or City Council, a request to amend the General Plan and change zoning at Thompson Peak Pkwy and Bell Road. That item is anticipated to be brought to the Airport Advisory Commission in May for a recommendation.

15. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Commissioner Casey made a motion to eliminate the July meeting of the Airport Advisory Commission. Seconded by Commissioner Schuckert, the motion carried by a vote of four (4) to zero (0). Vice Chairman Bergdoll and Commissioners Buzzard and Hobbi were absent.

FUTURE AGENDA ITEMS

None noted.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:28 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz